

VOLUNTEER INFORMATION FORM

DATE _____

NAME _____

ADDRESS _____ CITY _____ ZIP _____

HOME PH# _____

CELL# OR WORK# _____

EMAIL _____ BIRTHDAY ___/___/_____

EMPLOYER _____

CURRENT POSITION _____

HIGH SCHOOL ATTENDED _____

COLLEGE ATTENDED _____ MAJOR _____

HEALTH RESTRICTIONS _____

EMERGENCY CONTACT _____ PHONE _____

VOLUNTEER EXPERIENCE _____

TALENTS/SKILLS/INTERESTS WILLING TO SHARE WITH MUSEUM _____

ARE COMMUNITY SERVICE HOURS REQUIRED BY YOUR SCHOOL OR ORGANIZATION? _____ IF YES, HOW MANY? _____

HOW DID YOU HEAR ABOUT THE MUSEUM'S VOLUNTEER PROGRAM?

___ A FRIEND

___ NEWSPAPER

___ SCHOOL

___ A VOLUNTEER OR STAFF MEMBER

___ VOLUNTEER CENTER

___ ON OWN

___ WEBSITE

___ OTHER _____

WHAT DO YOU WISH TO ACCOMPLISH AS A MUSEUM VOLUNTEER? _____

PLEASE INDICATE YOUR AREA(S) OF INTEREST:

VOLUNTEER OPPORTUNITIES

___ Assist with FAMILY ART CLASSES-Saturday afternoon, help artist setup/cleanup

___ CHILDREN'S ACTIVITIES-Saturday/Sunday afternoon, Thursday evening

___ DOWNTOWN@DUSK-summer concerts-Thursday evenings-greet at gates,
membership sales

___ FAMILY FUN NIGHT-Thursday evening-art activities during summer concerts

___ DOCENT LEAGUE-conduct group tours-next training class-Monday morning-2008

___ DOCENT LEAGUE-conduct group tours-next training class-Thursday evening -
2008

___ LIBRARY-filing, cataloging, computer knowledge helpful-weekday & weekend

___ TOUR SCHEDULER-museum school tours and in-school presentations-weekday

___ REGISTRAR DEPT.-clerical, filing-weekday

___ CLERICAL SUPPORT-special projects, mailings, computer data entry (Microsoft
Office, Raiser's Edge)

___ INTERNSHIPS also available to college students (curatorial, development,
communications)

___ FIRST NIGHT-December 31-greeters, art activities, etc.

___ PUBLIC RELATIONS/OUTREACH (distributing information at public events
throughout city/helping with children's art activity)

___ LECTURES, FILM EVENTS, POETRY READING-evenings/weekends

___ MEMBER EVENTS-evenings & weekends-registration, refreshments, etc.

___ MEMBERSHIP SALES DESK-during museum regular hours and special events

___ PREVIEW PARTY-help with exhibition "opening night" festivities-Thursday evening

___ GALA EVENTS-event setup and during event-includes Benefit Ball, Wine Auction

___ RECEPTION DESK (special events)

___ MUSEUM GIFT SHOP

___ SPECIAL EVENTS DURING RE-OPENING WEEK-July 2007

___ LOBBY GREETER-during museum hours and at special events

AVAILABILITY TO VOLUNTEER:

___ WEEKDAYS ___ MORNINGS ___ AFTERNOONS ___ EVENINGS

___ WEEK-ENDS ___ MORNINGS ___ AFTERNOONS ___ EVENINGS

___ ONE-TIME SPECIAL PROJECTS

THANK YOU FOR YOUR INTEREST IN THE AKRON ART MUSEUM

PLEASE RETURN THE COMPLETED FORM TO:

CINDY KELLETT
AKRON ART MUSEUM
ONE SOUTH HIGH
AKRON, OHIO 44308
cKellett@AkronArtMuseum.org